

MICHIGAN HOMES FOR VETERANS

Board of Managers Minutes

June 18, 2014

The 1403rd meeting of the Board of Managers of the Michigan Home for Veterans was called to order at 9:00 A.M. on Wednesday, June 18, 2014 at the Grand Rapids Home for Veterans by Manager Wilseck, Chair.

PRESENT: Managers:

Mary Wilseck, Chair	(AMVETS)
Gerald Cool, Chair pro tem	(DAV)
Robert L. Johnson, Secretary	(The American Legion)
James Ausdemore, Member	(Independent)
Lino B. Pretto, Member	(Independent)
Ernest Meyers, Sr.	(VFW)

GUESTS: Kim Olinger and Joseph Levandoski

Also present at the meeting: Sara Dunne, Administrator of the Grand Rapids Home for Veterans, Brad Slagle, Administrator D.J. Jacobetti Home for Veterans (via teleconference), Jim Dunn, Deputy Director, MVAA, Eric Alderman, Director of Operations, Brian Stedman, Director of General Services, Joe Froehlich, Assistant Attorney General, Father Peter Vu and Patricia Howard, Assistant Clerk of the Board.

The invocation was given by Father Peter Vu.

OPENING CEREMONY: PLEDGE OF ALLEGIANCE

This meeting has been posted pursuant to Act 267 of the Public Act of 1976 – The Open Meeting Act – on the bulletin board in the corridor adjacent to the volunteer office, main building, Grand Rapids Home for Veterans. A notice of this meeting was also posted in the lobby of the D.J. Jacobetti Home for Veterans.

I. PUBLIC COMMENTS – None

II. ADOPTION OF MINUTES

Motion was made by Manager Cool, supported by Manager Ausdemore to approve the minutes of the meeting held May 21, 2014, as presented. All present approved, motion carried.

III. POLICY REVIEW

BP-008 – Travel Regulations for Post Fund

Motion was made by Manager Cool to approve Policy #BP-008 as presented, supported by Manager Pretto. All present approved, motion carried.

BP-024 – Board of Manager Operations Review – HIPAA Compliance

Motion was made by Manager Johnson to approve Policy #BP-024 as presented, supported by Manager Cool. All present approved, motion carried.

BP-025 – Board of Managers Responsibilities and Authority

Motion was made by Manager Ausdemore to approve Policy #BP-025 as presented, supported by Manager Meyers. All present approved, motion carried.

IV. ASSESSMENTS, REASSESSMENTS AND ADMISSIONS AND POPULATION REPORT – GRAND RAPIDS

Motion was made by Manager Cool to accept the Assessments, Reassessments, Admission and Population Report as presented, supported by Manager Johnson. All present approved, motion carried.

V. FINANCIAL ISSUES – GRAND RAPIDS

Board Funds & State Funds - Motion was made by Manager Cool, supported by Manager Meyers to accept the status report for the In-House Funds, State of Changes in Fund Balances, Cash Donations and the Revenue and Expenditure Report as presented. All present approved, motion carried.

VI. ADMINISTRATOR'S AND DIVISION REPORT

Motion was made by Manager Cool, supported by Manager Pretto to accept the Administrator's and Division Reports as will be given. All present approved, motion carried.

Administrator, Sara Dunne reported:

- The Home held the Flag Program on May 21st. Invited Bob Porter to continue putting on this program even after he retires.
- The Home held the yearly Memorial Day Program on May 30th and Senator Dave Hildenbrand was the guest speaker.
- Jim Dunn and I attended the Purple Heart Convention and I was able to thank them for their years of support to the Home.
- I conducted our first Town Hall Meeting with staff on June 4th. The meeting was held four different times to enable all staff to attend. I had key directors discuss issues that we are dealing with at the Home including how our budget is determined, all of the projects going on, public relations, our commitment to improve communication, employee training, and the VA survey results.
- A Request for Proposal (RFP) has been written and approved by DTMB for an electronic medical records (EMR) system dedicated specifically for the two homes.
- Bob Porter will be retiring the end of July. This position reports to DTMB and GRHV and MVAA have had difficulty getting Civil Service and DTMB to move the position back to GRHV.
- Donations continue to come very strong. We received almost \$9,109.23 total this month.
- Received a letter from the Hardy family thanking GRHV for the good care and environment that was provided for John and his wife during the final years of their lives.
- Received a letter of thanks from DeVere Kelley for the wonder care that his father received during his residency here at the home.

DIVISION REPORT – PROJECTS GRHV

Brian Stedman, General Services Director reported:

- McLeish windows are about 90% complete - completion date is August 25th.
- New replacement chiller is up and running. Phase II of the cooling system project is moving right along. This will entail the 2nd chiller, cooling tower, pumps, etc. The contract for this should be in place approximately the middle of September.
- Generator project is also ready to go for bidding.
- Security project design and engineering has finally cleared and is ready to go out for bidding.
- 4th Floor remodeling – In the process of meeting up with two teams to review some of their previous work.

VII. ADOPTION OF ASSESSMENTS, REASSESSMENTS AND ADMISSIONS AND POPULATION REPORT - MARQUETTE

Motion was made by Manager Meyers, supported by Manager Cool to accept the Assessments, Reassessments, Admission and Population Reports as presented. All present approved, motion carried.

Administrator, Brad Slagle reported that both Homes are struggling to keep the census up. He and his administrative assistant are researching data to see the average of deaths/discharges per month and days length of stay dating back to FY-2010. Brad stated that they are doing everything they can with admission to get the numbers up. They are admitting people with a short life expectancy lately.

VIII. FINANCIAL ISSUES – MARQUETTE

Motion was made by Manager Cool, supported by Manager Ausdemore to accept the In-House Funds, Statement or Changes in Fund Balances, Cash Donations, and the State Funds Reports as presented. All present approved, motion carried.

Administrator, Brad Slagle reported that cash donations are coming in pretty good for the golf outing. The Home was named in a will and received \$35,000 in proceeds (from the sale of a house) from a woman who lived in Sault St. Marie. Also stated that they revised the revenue predictions because the census has been lower and anticipate finishing the year in the red, but do have restricted revenue funds that can carry over to make up the difference.

IX. COMMANDANT/DIVISION REPORT

Motion was made by Manager Cool, supported by Manager Johnson to approve the Commandant's/Division Report as will be given. All present approved, motion carried.

Administrator, Brad Slagle reported:

- Renovation projects – courtyard, front entrance and the west wing. The Home is progressing nicely.
- Continue to fill vacant RN positions, which have included some internal promotions and some new hires from outside the Home.
- Received letter from VA for full certification.
- Received a letter from a former member thanking the staff for helping him.

X. DEPARTMENT OF MILITARY AFFAIRS UPDATE

Motion was made by Manager Cool, supported by Manager Pretto to accept the Department of Military Affairs Update as will be given. All present approved, motion carried.

Jim Dunn, Deputy Director MVAA reported:

- There are two issues that the Board is going to have to step up to plate: 4th floor revitalization project. The Board needs to form a plan to go to the private sector for private monies for this project.
- Board has been really working hard with budgets. Board is going to have to prioritize projects – where are we headed as a Home.
- Sent out a press release about the new Board Member.
- The next set of Board appointments will be in the beginning of the year 2015.
- The FY2015 legislative process gave 3-million dollars to both Homes to add to the budget to help with some of the projects we are working on.
- Phil Yeiter, Contract/Compliance Process Analyst is working on getting our admission process so that we can admit people more quickly.
- Thanked the Board of Managers and Assistant Attorney General, Joe Froehlich for their time and effort that they have put into the different issues and projects and making things happen.
- Passed out the current Abuse & Neglect Report that is given to the appropriations committee monthly and stated that the managers will be receiving this report on a monthly basis also. Legally the Board of Manager's has the authority over the home.

XI. ASSISTANT ATTORNEY GENERAL'S UPDATE

Motion was made by Manager Cool, supported by Manager Ausdemore to approve the Assistant Attorney General's Update as will be given. All present approved, motion carried.

Assistant Attorney General, Joseph Froehlich reported that he doesn't have anything of significance to update the Board on.

XII. OLD BUSINESS

Grand Rapids – Policy #BP-026 – Prohibition of Medical Marijuana

Motion was made by Manager Cool, supported by Manager Meyers to table Policy #BP-026 until it can be reviewed by the Attorney General's Office. All present approved, motion carried.

Marquette – None

XIII. NEW BUSINESS

Grand Rapids – None

Marquette - Brad Slagle reported that in the past the Home has done all of their banking with Wells Fargo, but recently they've stated that they can no longer waive the charges. They explored other options and met with MBank and they have a business checking account that pays interest and is designed for a non-profit and they waive all service fees, plus they offer free courier service five days a week to pick up and drop off our bank bag. The state treasury also has an account with MBank so we can also take care of our state treasury business at the same bank. They are going to continue to pursue moving the pension trust account and start utilizing the state treasury account at MBank.

XIV. OPEN DISCUSSION

Manager Cool reported that he attend the DAV State Convention.

Joseph Levandoski, representative of the Michigan Fallen Warrior project wanted to know where their request for placement of the Michigan Fallen Warrior sculpture stands. Their organization is trying to raise monies to build and erect the sculpture. The Board approved the concept of the sculpture, but couldn't give approval of the financial aspect.

Mike Burri reported that the Gift Shop dedication is scheduled for 2:00 p.m. and lunch will be provided for the Managers following the Board Meeting.

Manager Johnson reported that he will be attending the American Legion State Convention next week.

Manager Meyers thanked both administrators for giving him the report that he cleared at the VFW State Convention.

Manager Wilseck thanked both administrators for their wonderful job and that it's important to keep the board updated and that this helps the board to do their job better.

XV. CLOSING PRAYER AND ADJOURNMENT

Closing invocation was given by Manager Ausdemore.

Meeting adjourned at 11:45 a.m.

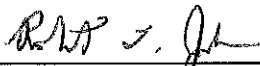
2014 BOARD MEETING DATES:

1. Thursday, July 10, 2014 @ 1:00 p.m. at the D.J. Jacobetti Home for Veterans in Marquette.
2. *No Meeting August 2014.*
3. Thursday, September 18, 2014 @ 1:00 p.m. at the Grand Rapids Home for Veterans. (*Pending-Volunteers Banquet*)
4. Thursday, October 16, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
5. Thursday, November 20, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
6. Wednesday, December 10, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.

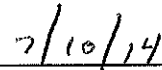
**THESE MEETINGS HAE BEEN POSTED PURSUANT TO ACT 267 OF THE
PUBLIC ACTS OF 1976-THE OPEN MEETING ACT**

Patricia Howard, Assistant Clerk of the Board

Approved by:



Robert L. Johnson, Secretary Board of Managers



Date